

6

**Form of Application for grant of Recognition of Teacher Education Institutions/Permission to start a new course or increase in intake (other than open and Distance learning System)**

**1. General particulars/information**

- 1.1 Name of the Institution ... SARASWATI SHIKSHAN SADAN MAHILA SHIKSHAN PARSHIKSHAN MAHAVIDYALAYA
- 1.2 Postal Address in full (including PIN code) ... J. L. N. P. U. D. Y. D. G. VIHAR SRIGANGANAGAR 335001
- 1.3 Telephone No./Fax/E mail ... 2494958
- 1.4 Nearest Railway Station with distance in Kms. ... SRIGANGANAGAR - 14 km
- 1.5 Nearest town with distance in Km., if located in rural area ... SRIGANGANAGAR 10 km
- 1.6 Name of the programme ... B. Ed. GIRLS (Women)
- 1.7 No. of units/intake proposed (indicate whether it is for a new programme or for an additional intake in a recognized programme) ... TWO UNIT
- 1.8 Academic year (indicating the month) from which the programme is proposed ... 2005-2006
- 1.9 Name of the affiliating/examining body ... BIKANER UNIVERSITY
- 1.10 Type of Institution (Boys/Girls/Co-ed.) ... GIRLS

1.11 Whether the No Objection Certificate (NOC) issued by the State Govt. for starting the proposed programme has been attached? ..... YES ..... (23)

1.12 Details of Application Fee

- (a) amount ..... 40,000 ..... (1)  
(b) draft No. and date ..... 236525 (27.12.2004) .....  
(c) Name of the Bank STATE BANK OF BIKANER & JAIPUR

2. Type of Management

2.1 ✓ Please indicate if the institution is to be managed by a Society or Trust/Board. (A copy each of the Certificate of Registration, Memorandum of Association, Bye-laws etc. should be attached)  
Managed by Society (4-12)

3. Infrastructural facilities

- 3.1 Please indicate if land is available in the name of the Institution, either on ownership or on long term lease basis. SARSWATI SHIKSHAN SADAN SR SEC. SCHOOL MANAGING COMMITTEE II LNP UDYOG BIHAR SRIGANGANAGAR, ON LEASE BASIS
- 3.2 If the course is proposed to be started in a building already constructed, following details/documents may be furnished

- (a) ✓ approved building plan with the details of area floor/room wise  
COLLAGE BUILDING AREA ROOM WISE = 8399 SQ.FT.
- (b) ✓ total plinth area " " " " = 971.25 SQ.FT.  
COLLAGE BUILDING = 9478.62 SQ.FT.  
OFFICE BUILDING = 1169.06 SQ.FT.
- (c) ✓ completion certificate from the local authority  
App. Building map attached.

3.3 X If a building is yet to be constructed, the following details/documents should be furnished (13)

- (a) site plan —
- (b) approved building plan with details of area floor/room wise —

(d) likely date of completion of construction 7 --

7

3.4 Pending construction of own building, details of building(s) identified for starting the course

NIL

3.5 If more than one building has been identified, distance from one building to the other be given

No

3.6 Usable area of the building(s) in sq. ft.

ACCORDING TO THE MAP APPROVED.

3.7 Are water, electricity and toilet facilities available?

YES

3.8 Location of the building - whether residential or non-residential?

RESIDENTIAL

3.9 Following specific details of accommodation may be furnished

	Number of rooms	Area in sq.ft.
Classrooms	14	.. About 5000 Sq.ft.
Activity room	04	.. 1400 Sq.ft.
Principal room	01	.. 352 Sq.ft.
Faculty room	03	.. 1056 Sq.ft.
Library	01	.. 352 Sq.ft.
Learning resource center	01	.. -do-
Office room	01	.. -do-
Store room	01	.. -do-

(iii)

3.10 Give details of space available for outdoor (play ground, etc.)/indoor games

VOLLEY BALL  
HAND BALL  
KHO-KHO  
YOGA

TABLE-TENNIS

3.11 Give full details of furniture available

*100 Tables and Chairs already available*

#### 4 Curriculum transaction

4.1 Details of full time teaching staff /non-teaching staff, as per norms, if already appointed/selected/identified (A separate statement giving name, date of birth, educational and professional qualifications with year of passing and date of joining to be enclosed)

*The teaching staff will be appointed as per norms.*

8

AS PER NORMS

- 4.3 Names of primary schools/lower primary schools/ elementary schools / secondary schools/senior secondary schools identified for practice teaching/internship and their distance from the institution

1. SARASWATI SHIKSHAN SANSTHAN IILNP
2. GOVT SEC SCHOOL KHALIWALA
3. " " " SIHGANWALI
4. " " " NATHANWALA
5. RAJASTHAN PUBLIC SCHOOL "
6. SARASWATI PUBLIC SCHOOL  
PRIMARY IILNP

5. **Instructional facilities**

- 5.1 Details of laboratory facilities such as Science Laboratory/Psychology Laboratory/Education Technology and media laboratory along with available equipment and software and hardware facilities may be given.

(a) Science Laboratory AS PER NORMS

(v)

(b) Psychology Laboratory **AS PER NORMS**

(c) Education Technology and media laboratory **AS PER NORMS**

5.2 Give details of laboratory equipment, computer hardware and software and other teaching aids **AS PER NORMS**

5.3 For C.P.Ed./B.P.Ed./M.P.Ed. Courses, following details may be furnished

(a) details of play fields/multipurpose hall/gymnasium for indoor sports

3

- (b) details of various equipment for games and sports
  
  
  
  
  
  
  
  
  
  
- (c) facilities of health education and anatomy and physiology lab along with the details of equipment

5.4 Give details of books, magazines, journals audio-visual aids, teaching aids and play materials

AS PER NORMS

6. Finance

6.1 Indicate the sources of finance and funds available for running the institution/programme

PUBLIC DONATION  
FEES

Rs.5.00 lacs towards Endowment Fund to be enclosed, which will be converted for joint operation after grant of recognition

ORIGINAL F.D ATTACHED

(14)

7. Other information

7.1 Details of other courses, if any, being run by the institution NIL

Name of the course	Intake	Duration	Affiliating/examining	Body
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7.2 Details of other institutions, if any, being run by the Society/ Trust/Board

SARSWATI SHIKSHAN SADAN SR SEC SCHOOL IILNPSGR

Name of the institution	Courses conducted
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*Bahar*

अध्यक्ष  
सरस्वती शिक्षण सदन प्रबन्ध समिति  
११ एलएनपी उद्योग विहार श्रीगंगानगर

Signature, name and designation of the  
Applicant with Seal of the institution

Place :

Date :



10

## LIST OF ESSENTIAL DOCUMENTS

Application for grant of recognition including permission for additional intake should be submitted in the attached format in triplicate to the concerned Regional Committee along with the following essential documents.

- (i) Prescribed Application fee (Non-refundable) in the form of a crossed Demand Draft payable to the concerned Regional Committee at its Hqrs.
- (ii) "No Objection Certificate" from the State Govt./UT Administration (in original).
- (iii) Copies of valid land documents along with a "Land Title Certificate" as per the format given in Appendix - 1C to be issued by a local practising lawyer.
- (iv) Copy of Approved Building Plan
- (v) Fixed deposit receipt in original for Rs. 5.00 lacs (Rupees five lacs only) towards endowment fund.
- (vi) A copy each of the Certificate of Registration, Memorandum of Association and Bye-laws in case the institution is managed by a Society/ Trust/Board.
- (vii) Undertaking in non-judicial stamp paper as per the format given in Appendix - 1D.
- (viii) A sworn affidavit verifying the contents given in the application form and the documents attached therewith. The affidavit must be attested through a First Class Magistrate/SDM/ADM

**Note :**

- (1) If the application is found incomplete i.e. without all the essential documents, the institution may be asked to make good deficiencies in the application on or before the last date prescribed in the regulations.
- (2) In the event when deficiencies in an application get removed only after the last date, at the request of the institution the application of institution may be carried forward by the Regional Committee for consideration for the subsequent academic year i.e. for the course that would be offered one year later.

## LAND TITLE CERTIFICATE

From:- Issuing Advocate/Legal Counsel

ASHOK KUMAR NARANG.  
ADVOCATE  
SRI-GANGA NAGAR

To :- The Regional Director  
Committee  
National Council for Teacher Education  
Jaipur/Bhopal/Bhubaneswar/Bangalore

Sub :- Land Title Certificate

On the request of SARASWATI SHIKSHAN SADAN Trust Society /  
Institute. I have personally examined the various land Documents/Records pertaining to the following  
land.

- 1) Address :- CHAK-17ML, PATHANWALA  
TEH. & DISTRICT- SRI GANGA NAGAR  
(R.A.S.)
- 2) Location :- Sq. NO. 24, KHATA NO. 47/45,  
KILLA NO. 6815
- 3) Area/  
Measurement :- 1897 Sq. Mt. of Sq. NO. 24, KILLA NO. 6815.

(4-12)

After careful examination of the documents and satisfying myself, I certify that the above  
mentioned land is presently in the Name/Title of Smt. NARENDER KOUR / O BALRAJ  
Society/Trust/Institution. - SINGH BY LAST Sri SIKH TRO CHAK 17 ML,  
PATHANWALA TEH. & DIS. SRI GANGA NAGAR.

Further, it is clarified that there are no restrictions for construction of Buildings to be use for  
Teacher Education Courses.

  
(ADV.)  
**ASHOK KUMAR NARANG**  
Advocate

Name : ASHOK KUMAR NARANG, (ADV.)

Place : SRI GANGA NAGAR

Date : 27-12-2004

Undertaking on non-judicial stamp paper to be submitted by a Competent/ authorised Functionary representing the Management/Institution after attestation by a Notary

I/We...BALRAJ JAKHAR S/O. S.H. Sukh Pal Singh Jakhhar (Name of the Trustee/ Chairman/Principal/ Director/Head/Registrar/Correspondent) of the SARASWATI SHIKSHAN SADAN PARIKASHAN MAHAVIDYALAYA (name of the College/Institution/Trust/Society, etc.) hereby undertake to comply with the following in connection with my/our application for grant of recognition of SARASWATI SHIKSHAN SADAN MAHAVIDYALAYA (name of the Institution /Course/Programme) from the session...2005...2006.....(academic year).

- 1. That infrastructural, instructional and other facilities will be provided as per the NCTE norms, standards and guidelines prescribed from time to time.
2. That admission of students, satisfying the eligibility conditions will be made either on the basis of marks obtained in the qualifying examination or in the entrance examination conducted by the State Govt./University as per its policy..
3. That there shall be reservation of seats for SC/ST/OBC/handicapped etc. as per the Policy of State Govt.
4. That admission to the Course will be made only after recognition is granted by the concerned Regional Committee of the NCTE.
5. (a) That the full time staff will be appointed on regular basis as per the qualifications prescribed in the Norms and Standards through a reasonably wide advertisement and open selection on the basis of the recommendation of duly constituted Selection Committees.

- (b) That the part time staff will be appointed as per the guidelines of the State Govt./the affiliating University. RH
6. That the tuition and other fees will be charged at rates prescribed by the concerned state Govt./affiliating University.
  7. That the academic and other staff of the institution (including part time staff) shall be paid such salary as may be prescribed by the concerned State Govt./University from time to time.
  8. That the Management shall discharge the statutory obligations relating to provident fund, pension, gratuity etc. in respect of all its employees.
  9. That the Management will make adequate funds available for providing satisfactory facilities and for proper programme implementation.
  10. That the Management shall maintain (i) an Endowment Fund of Rs. 5.00 lacs (Rupees five lacs only) to be operated jointly by the authorized representative of the Management and an officer of the concerned Regional Committee and (ii) a reserve fund equivalent to three months salary of the staff.
  11. That the accounts of the institution will be properly maintained and audited annually by the audit authorities or a Chartered Accountant, and will be open for inspection.
  12. That the Management will strictly follow all conditions and norms prescribed by NCTE from time to time, conduct the programme in all earnestness, and submit itself to inspection by the NCTE as required at any time.
  13. In the event of non-compliance by the SARASWATI SHIKSHAN SADAN <sup>PARVANDH</sup> (name of the Society/Trustee/College/Institution etc.) with regard to the norms and standards and any other condition laid down/prescribed by the NCTE from time to time, the NCTE or a body or a person authorized by it will be free to take all necessary measures for effecting withdrawal of its recognition or permission, without consideration of any other issue, and that all liabilities arising out of such a withdrawal would solely be that of the Institution/Management.   
SAMIT, IILN, UDHAN VILAS, SURANJE NABAR
  14. That the Management will not cause or allow discontinuation of the Course in any year or for any batch, and that where compelled, it will seek the concurrence of NCTE for discontinuation on the completion of the year/batch.
  15. That the Management has seen, studied and understood the norms and conditions stipulated by the NCTE for grant of recognition to the programme proposed and feels that they are satisfied, or can be satisfied by the time of inspection, failing which it would be willing to accept an unfavourable decision.

16. The (College/Institution) by virtue of the approval given by the NCTE shall not automatically become claimant of any financial grant or assistance from the Central or State Govt., or support from the NCTE.

(25-26)



अध्यक्ष  
सरस्वती शिक्षण सदन प्रबन्ध समिति  
11 एलपनबी उद्योग विहार श्रीगंगानगर

(Signature of the authorized designated authority giving undertaking alongwith his/her official position and office Seal)

NAME IN BLOCK LETTERS

Place :

Date : 27.12.2004

Witnesses :

1. NARESH KUMAR S/O SH. CHIMANLAL  
R/O P.O. GOLUWALA, TEH. PILIBANGAN

2. RAMKUMAR S/O SH. OMPARKASH  
R/O, P.O. GOLUWALA SIHAGAN TEH. PILIBANGAN

12  
FORMAT OF SWORN AFFIDAVIT

CHECK I.T.R. OF MALRAJ JAKHAR S/O SH. SUKHPAL SINGH AGED ABOUT 35 YEARS RESIDENT OF  
CAJ MANDI GOLUWALA PO. GOLUWALA TEH. PILIBANGAN, DIST. HANUMAN GA  
I. A son of B aged about X years, resident of (full particulars of the address) do hereby make oath  
(RAJASTHAN) 335802  
and state as under:

1. That I am the applicant in the annexed application made for grant of recognition for Teacher Training Course for the session 2005-2006
2. That the contents of document/s (herein furnish the description of the document/s annexed to the application with necessary details of the document/s) are true and correct on the basis of personal knowledge (or furnish the source of information/knowledge).
3. That the contents of the application (herein furnish the details of the contents along with paragraph Nos.) are true and correct on the basis of my personal knowledge (or furnish the source of knowledge)
4. That I have read and understood the contents of the annexed application and the documents annexed therewith and the same are true and correct on the basis of my personal knowledge (or furnish the source of knowledge).

Sd/-  
DEPONENT

(27)

**VERIFICATION**

I, the above named deponent do hereby swear (or solemnly affirm) that my declaration under para 1 to 4..... is/are true and correct (or, that the contents of this affidavit are true and correct), that it conceals nothing and that no part of it is false.

Sd/-  
DEPONENT

PLACE: Pili Bangan

DATE: 27.12.04

IDENTIFIED BY: Naresh Kumar S/o Chiman Lal  
S/o Mrs. Jagan Pesticides & Fertilizers  
54D - PHAN MANDI

(Name & address with full description of the person identifying)  
PO. GOLUWALA

TEH. PILI BANGAN (PILIBANGAN)  
(335802)

DIST. Hanuman Gah (Raj)